



City of Highland  
Building and Zoning

**Landlord Registration Application**

(Please print – one application for each location)

**Landlord Information:**

Name of Applicant: \_\_\_\_\_

Street Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**Check all that apply:** \_\_\_\_\_ Owner \_\_\_\_\_ Management Entity \_\_\_\_\_ Rental Agent

**Rental Property Information:**

Street Address: \_\_\_\_\_

Number of Units: \_\_\_\_\_ Unit Numbers/Names: \_\_\_\_\_

Type of Lease/Landlord Agreement: \_\_\_\_\_

**If application is submitted as a corporation, LLC, partnership, group, etc., then complete 1 and 2 below. If application is submitted as an individual, please complete 2.**

1. Name of Entity or Group: \_\_\_\_\_

Business entity number assigned by the secretary of the State of Illinois: \_\_\_\_\_

2. Please complete the following information for all officers, managers, managing partners, registered agent, etc. Please use additional paper if needed.

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_



City of Highland  
Building and Zoning

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Title: \_\_\_\_\_

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Rental Property Emergency Contact/Key Holder (This individual should be local in case of emergency entry into property is needed.):**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

I do hereby authorize a review of and full disclosure of all records concerning myself and anyone else so listed, per the requirement of this application, to include any and all records necessary to determine property ownership, property management, tenant information, utility information, or other records necessary to implement and enforce this ordinance in the City of Highland, Illinois, whether the records are of a public, private or confidential nature.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_